



TOWN OF PORTVILLE, NEW YORK BUILDING PERMIT APPLICATION

Municipality: Town of Portville	Building Inspector: John Krist	John Krist
County: Cattaraugus	Building Inspector Phone: (716)307-1687	(716)307-1687
State: New York	Building Inspector Email: johnkrist18@yahoo.com	johnkrist18@yahoo.com
Address: PO Box 630	Town Clerk: Yvonne E Rogers	Yvonne E Rogers
Portville, NY 14770	Town Clerk Phone: (716)933-6658	(716)933-6658
	Town Web Site: www.portvilleny.net	www.portvilleny.net

SECTION I: TO BE COMPLETED BY APPLICANT

Tax Map ID:	Owner Name:		
Property Address:	Mailing Address:		
Project Description:	Owner Phone:		
	Owner Email:		
Post Completion Type of Occupancy:	Is project over 1,500 sq. ft.?	If answer is "YES", you must attach stamped engineer drawing or permit cannot be issued.	
	YES _____ NO _____	YES _____ NO _____	
Is project in Floodplain? YES _____ NO _____	If answer is "YES", you must complete Floodplain Development Permit Application, Elevation Certificate and Flood-proofing Certificate		
Check all applicable Items:	Metal _____	Building _____	Pole Barn _____
Residential _____	Wood _____	House _____	Chimney _____
Commercial _____	Cement _____	Deck _____	Mobile Home _____
New _____	Stone _____	Roof _____	Modular Home _____
Renovation _____	Other _____	Garage _____	Pool _____
			Solid Fuel Burning Device _____
			Fireplace _____
			Insert _____

YOU MUST ATTACH DIAGRAM OF PROJECT INCLUDING THE DISTANCE TO NEAREST ROAD AND PROPERTY LINE AND DEC EASEMENT IF APPLICABLE.

ANY PROJECT NOT IN COMPLIANCE WITH THE LAND USE ORDINANCE OR NEW YORK STATE REGULATIONS MUST BE PRESENTED TO PLANNING BOARD FOR A PUBLIC MEETING.

Applicant Signature:	Date:
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1. Permits may be issued by Building Inspector without Planning Board approval if construction is residential and not a change of use .
2. Permit fees may be doubled as well as a \$50.00 surcharge at the discretion of the Building Inspector if construction begins before the permit is issued, or if additional legal notices are required.
3. Applications must conform to NYS Building Codes, all local ordinances, and the Town of Portville Comprehensive Plan.
4. Variance applications must be submitted to the Planning Board. Proposed variances may require a public hearing and require Town Board review for consideration of approval.
5. Payment for permit must be by personal check, cashier's check or money order. Building Inspector is not allowed to accept cash under any circumstances. Returned checks will have a \$35 returned check charge and the issued permit and Certificate of Occupancy will be revoked.

SECTION II: TO BE COMPLETED BY BUILDING INSPECTOR

Building Inspector: JOHN KRIST	Building Inspector Approving Signature:		
Permit # _____	Issuance Date / /	Expiration Date / /	Permit Fee \$ _____

FEE SCHEDULE FOR CONSTRUCTION AND DEMOLITION - TOWN OF PORTVILLE

Effective August 11th, 2020

Commercial New Building \$.20 per *sf* plus \$25 each plumbing unit

Residential New Building \$.15 per *sf* plus \$25 each plumbing unit

Floor area shall be based on outside dimensions of the structure including an accessory garage but not to include a non-habitable basement, non-habitable attic or carport

	Cost of Construction	Fee
Repair and/or alterations not involving any increase in size - based on cost of project	\$500 - \$1,000	\$25.00
	\$1,001 - \$5,000	\$100.00
	\$5,001 - \$15,000	\$125.00
	\$15,001 - \$25,000	\$200.00
	\$25,000+	\$225.00 plus \$3.00 each additional \$1,000.00
Replacement	Roof	\$25.00
	Woodstove	\$25.00
Fire Inspections	under 1500 <i>sf</i>	\$25.00
	over 1500 <i>sf</i>	\$50.00
Storage Buildings	up to 500 <i>sf</i>	\$25.00 minimum
	over 500 <i>sf</i>	Use Residential or Commercial Fees
Permits obtained after construction has begun	surcharge + cost of permit - doubled	\$50 surcharge plus double cost of permit
Permit Renewals	% of original fee	25% of original fee, can be renewed once
Flood Plain Development Permits	Residential	\$125.00
	Commercial	\$225.00
	Public Works	\$425.00
Swimming Pools	Residential	\$50.00 above ground
		\$150.00 in ground
	Commercial	\$200.00
Demolition	Residential	\$50.00
	Mobile Home	\$50.00
Demolition Commercial	up to 2,000 <i>sf</i>	\$200.00
	over 2,000 <i>sf</i>	\$200.00 plus \$.05 each additional <i>sf</i>
Inspection outside normal hours	2 Hour Minimum	\$35.00 per hour
Electrical Inspection	Minimum 2 inspections rough and final.	\$80/inspection Incident