

# Village of Portville Board Meeting February 16, 2021

Present: Anthony Evans, Mayor  
Joseph McLarney, Deputy Mayor  
Vincent Pascucci, Trustee  
Francisco Morales, Trustee  
Michael DeBarbieri, Trustee  
Kristen Harriger, Clerk/Treasurer  
John Krist, DPW Supervisor  
Mark Crosson, Portville PD  
Ben Smith, Village Attorney

Attendees: Syd Evans  
Becky Johnstone  
Bob Johnstone  
Bob Fischer  
Holly Fischer  
Charles Kenton

Meeting opened with the pledge to the flag at \_6:30\_\_p.m.

MOTION: was made to approve the minutes of the Board Meeting of January 19, 2021.

Michael DeBarbieri      2nd:    Vincent Pascucci      ALL AYES

MOTION: to approve Abstract #009 Voucher #307 - #346 in the amount of \$63,036.48

Francisco Morales      2nd:      Joseph McLarney      ALL AYES

MOTION: was made to approve the financial statement through January 31, 2020.

Michael DeBarbieri

2nd: Joseph McLarney

ALL AYES

Justice Report – placed on file -on file

Police Report – placed on file -on file

DPW Report – placed on file -on file

Mayors Report – Mayor Evans

Met with Tod Metcalf of General Code uploads are in process

Spoke in length with Barton and Loguidice and DEC on consent order that will be issued by DEC

Mayor working with Ted Myers and Meghan..... they will be sending out letters to community in regard to work that will be done. Verbiage will also be posted on Village website as well as friends of Portville website.

Village elections will be March 16<sup>th</sup> the Mayor encourages all to vote.

Upon the abrupt resignation of DPW Supervisor Dustin Long, on January 25, 2021 Mayor Evans appointed John Krist in a temporary role as it was anticipated that Dustin would help transition and train John during his last week. Dustin opted for Sick Time accrued and following meetings with Civil Service officials in Little Valley, Mayor Evans appointed John Krist as DPW Superintendent on February 1, 2021.

PVFD Report – The fire dept will not be using the village fire hydrants during winter months to lessen the strain on water lines. They will be using tankers unless necessary.

### **Old & New Business:**

Village has placed an ad for sealed bid on a 1997 Chevy P30 box van that has been sitting in the DPW sheds. The Village went through bids and

accepted a bid of \$1800.00 to sell the equipment. Board agreed to accept the bid.

MOTION: was made to accept sealed bid and sale of Village equipment  
1997 Chevy P30

Michael DeBarbieri

2nd: Francisco Morales

ALL AYES

Police Department – Mark Crosson spoke on Governor Cuomo’s Police Reform plan the plan was issued to all municipalities on May of 2020 to be returned on April 15, 2021. Officer Crosson as well as Officer Recktenwald have been working on this 12-point plan one of the steps is open communication and feedback from the communities. Officer Crosson is encouraging any calls and public forums. The Portville Village Police Department would appreciate and comments and questions from the community. Notices will be placed on Village website and Friends of Portville webpage in regard to any open forums and suggestions on meeting places.

The second portion of Cuomo’s request is that all municipalities are to complete a Pandemic Operations Plan. Mayor Evans has completed this plan and will distribute to the Board for approval on the March 15<sup>th</sup> meeting then plan will be submitted to NYS.

Bob Fischer’s Pine St Cemetery Plan:

Pine Street Cemetery Concept:

Need Deed, survey, and copy of map to show where graves are located.

For unmarked graves:

headstone for each (a lot of trimming and maintenance)

Get flat markers for each (will eventually grow over without trimming and still maintenance required.)

Make a permanent memorial map indicating each grave.

Fence all the way around, looks nice but again requires trimming and maintenance.

Fence at 4 corners with concrete to keep trimming minimal. At entrance brick columns with archway over top.

Goal is to have finished by July 2022 and have a rededication ceremony Heritage Weekend for cemetery and Colonel Eschelman.

Matt Zarbo of Barton and Loguidice spoke on status of water sewer study and next steps minutes as follows:

## Portville (V) Capital Projects

### Water Project

- 1.) Completed Environmental Review
- 2.) Passed Bond Resolution – Process will Complete Mid-March
- 3.) Project Less Critical than Sewer – Let's focus on Sewer First

### Sewer Project

- 1.) Completed Environmental Review
- 2.) Passed Bond Resolution – Process will Complete Mid-March
- 3.) Project Very Critical
- 4.) Current State of Infrastructure
  - a. Collection System and WWTF are both in need of significant repairs
  - b. WWTF is failing and no longer consistently meets permit
- 5.) NYSDEC has issued a Notice of Violation – This sparked a meeting with NYSDEC
  - a. B&L and Portville Representatives met with NYSDEC Region 9
  - b. NYSDEC is drafting up a Consent Order
    - i. The Village will get fined (be prepared for it). Consent Orders always have fines
    - ii. Fines are never good, but the consent order will help with funding
  - c. NYSDEC is looking at updating SPDES permit with possible stricter limits

### 6.) Project Funding

- a. Held First Co-Funding Conference Call kick-off with multiple funding agencies
- b. Attendee's included (V) Portville, B&L, RCAP, NYSDEC, USDA RD, NYSEFC, NYSHCR (CDBG)
- c. Call went very well, Next steps as follows:
  - i. For NYSEFC Funding
    1. CWSRF Financing Application (RCAP to assist)
  - ii. For USDA RD Funding

- 1. Apply using RD Apply (RCAP to assist)
    - iii. For CD3G Funding
      - 1. Income Survey Required (RCAP to look into and assist)
  - d. Everything B&L has done so far is to help get funding... Money will come...
    - i. When funding applications are released, B&L will help apply
- 7.) Next Project Steps
- a. Procure a Fiscal Advisor to Help with Bond Anticipation Note (BAN)
    - i. B&L has coordinated with Municipal Solutions and Fiscal Advisors
    - ii. Village will have to select a firm. We can set up a call with either.
  - b. Close on a Bond Anticipation Note (BAN)
    - i. This is a bridge loan
    - ii. There will be a low interest rate associated with this, but it will allow you to start spending on design and completing various improvements
    - iii. Eventually, this BAN will be paid off by 0% interest short term financing through NYSEFC CWSRF program
  - c. Authorize Engineering Services
    - i. We have provided an initial Draft Agreement
    - ii. Time/ Expense Authorization initially (due to unknowns)
    - iii. Focus is on critical assets approaching failure and the collection system
    - iv. Future Engineering Amendment will be required to finish Design/Construction
    - v. Contract is long, but it is a Funding Agency Approved Contract and contains two long Funding Agency required packets
- 8.) Project Budget Form
- a. A nice form to track costs as we move forward

Meeting in Executive Session at 8:00 pm

Joseph McLarney 2nd: Michael Debarbieri ALL AYES

Motion to adjourn the executive meeting at \_8:30\_\_pm.

Francisco Morales 2nd: Joe McLarney ALL AYES

Adjourned. Next board meeting is scheduled for Monday March 15, 2021  
at 6:30 p.m.

Respectfully Submitted,  
Kristen Harriger  
Clerk/ Treasurer