

Town of Portville
2021 ORGANIZATIONAL MEETING
January 6th, 2021

PRESENT: Tim Emley, Supervisor
Stuart Frost, Deputy Supervisor/Council Person
David Suain, Council Person
Thomas Rowe, Council Person
Lori Weitzel, Town Clerk

PLEDGE TO FLAG 5:07PM

*This meeting was closed to the public due to the Covid-19 pandemic.

*All motions in this meeting are made by Tim Emley, Supervisor, unless otherwise noted.

APPOINTMENTS & COMPENSATION:

*I would like to make the motion to appoint Mrs. Holly Fischer as planning board secretary with a term expiring December 31, 2021, with an hourly rate of \$10.00 per hr, not to exceed 10 hours per month.

Second: David Suain All Ayes

* I would like to make it known that Mr. Kirk Austin will take the position as Chair of the Board of Assessment Review with a term expiring December 31st, 2021.

*I would like to make it known that Mr. Paul Slawiak will take the position of Deputy Chair of the Board of Assessment Review with a term expiring December 31st, 2021.

*I would like to make the motion that the annual compensation of the Town Supervisor remain at \$9,434.00 and it be paid out equally in 12 monthly payments.

Second: Stuart Frost All Ayes

*I would like to reappoint Mr. Stuart Frost as my Deputy Supervisor with his annual compensation remaining at \$2,520.00 to include his councilperson pay of 1320.00 and 1200.00 as Deputy Supervisor, be paid out equally in 12 monthly payments.

Second: Thomas Rowe All Ayes

*I would like to make the motion that the annual compensation of the position of councilperson continue at \$1,320.00 and it be paid monthly in 12 equal payments.

Second: David Suain All Ayes

*I would like to make the motion that the annual compensation of the Highway Superintendent, Mr. Todd Shaw will be \$52,000.00 and that it be paid out weekly.

Second: Stuart Frost All Ayes

*I would like to make the motion that the hourly rate of pay for Highway Employee, Brian Freaney be \$20.70 per hour, Mark Baker \$18.30 per hour and John Krist \$18.30 (seasonal help). The rate of pay for the Deputy Superintendent Shane McDivitt will be \$21.20, to include the .50 stipend.

Second: Thomas Rowe All Ayes

* I would like to make the motion that the business mileage reimbursement for approved town business be set at \$.56 per mile. (Catt. Co. Rate)

Second: David Suain All Ayes

*I would like to make the motion to appoint Mrs. Krenda Hale as our Bookkeeper with a term expiring December 31, 2021 at \$1,458.34./month, and with a Budget Officer pay of \$30.00/hr.

Second: Stuart Frost All Ayes

* I would like to make the motion to appoint Mrs. Denise Barber as our Dog Control Officer with a term expiring December 31, 2021 at a monthly rate of pay of \$416.00.

Second: Thomas Rowe All Ayes

* I would like to make the motion to appoint Mr. John Krist as Building Inspector/Code Enforcement Officer and all that entails expiring December 31, 2021 at a rate of pay of \$725.00/month.

Second: David Suain All Ayes

* I would like to make the motion to appoint Michael Burke to represent the Town as Town Attorney with a term expiring December 31, 2021 at a rate of pay of \$150.00 per hour. His Legal Assistant's rate of pay will be at \$90.00/hr.

Second: Stuart Frost All Ayes

*I would like to make the motion to appoint Ms. Susan Talbott to the position of Court Clerk with a term expiring December 31, 2021 at a rate of pay of \$15.50 per hour, weekly hours not to exceed 24.

Second: Stuart Frost All Ayes

*I would like to make the motion to appoint Ms. Lori Weitzel as Town Clerk/Registrar/Tax Collector expiring December 31, 2021 at a rate of pay of \$16.02 per hour to be paid weekly.

Second: Thomas Rowe All Ayes

*I would like to make the motion to appoint Michael Burke as our Town Prosecuting Attorney thru December 31st 2021, at the rate of \$100.00/hr.

Second: David Suain All Ayes

*I would like to make the motion to appoint Bob Fischer as the Chairman of the Planning Board, with his term ending 12/31/2021.

Second: Stuart Frost All Ayes

*I would like to make the motion to appoint Cynthia Keeley as the Historian, term ending 12/31/2021, with no compensation, and that the \$250.00 be given to the Portville Historical Society.

Second: Thomas Rowe All Ayes

FINANCIAL INSTITUTIONS:

*I would like to make the motion that our Financial Institutions be identified and remain as Community Bank and Five Star Bank.

Second: David Suain All Ayes

MEETING SCHEDULE:

*I would like to make the motion that the Town Board meet monthly on the second Tuesday of each month at 6:00 pm at the Town Hall location.

Second: Stuart Frost All Ayes

*I would like to make the motion that the Town Planning Board meet monthly on the first Wednesday of each month at 7:00pm at the Town Hall.

Second: Thomas Rowe All Ayes

*I would like to make the motion that our way of public communication and official newspaper be through the Olean Times Herald.

Second: David Suain All Ayes

OATH OF OFFICE:

By law, elected and appointed officials must take and sign the oath of office within 30 days of the beginning of his or her term of office. Failing to do so vacates the position and makes it available to the town board for appointment. Once we have adjourned, those folks who wish to take the oath of office tonight should come up and make it known.

RESOLUTION #01-2021 Budget Amendments for 2020 to close year end

AFUND

From A1990.400 \$6,820.00 Contingent Acct
Transfer \$6,820.00 to A7110.400 Parks Contractual

From A1990.400 \$1,180.00 Contingent Acct
Transfer \$1,180.00 to A1110.400 Justice Contractual

From A9010.800 Retirement \$10,860.00
Transfer \$10,860.00 to Justice Contractual

From A40688.400 \$1,365.00 Insect Control Contractual
Transfer \$1,365.00 to A1110.400 Justice Contractual

From A40688.400 \$1,255.00 Insect Control Contractual
Transfer \$1,255.00 to A1355.400 Assessor Contractual

From A1910.400 \$264.00 Unallocated Insurance
Transfer \$264.00 to A9060.800 Health Insurance

BFUND

From B9010.800 \$440.00 Retirement
Transfer \$440.00 to B8010.100 Zoning Officer-Personal

From B9035.800 \$30.00 Medicare
Transfer \$30.00 to B9030.800 Social Security

From B2980.400 \$905.00 Training Safety
Transfer \$905.00 to B8010.400 Zoning Officer-Contractual

Westons Mills Lighting District Fund

From 599 Appropriated Fund Balance \$316.00
Transfer \$316.00 to SL2-5182.400 Street Lighting, Contractual

DB FUND

From DB9010.800 NYS Retirement \$15,000.00
Transfer \$15,000.00 to DB5112.400 CHIPS Contractual

From DB5110.100 \$8,042.00 General Repairs PS
Transfer \$8,042.00 to DB5112.400 CHIPS Contractual

Resolved: Stuart Frost Second: Thomas Rowe All Ayes

MOTION TO ADJOURN: 5:30PM

Motion: Thomas Rowe Second: David Suain All Ayes

Respectfully Submitted,

Lora Weitzel, Town Clerk