

# Village of Portville

## Meeting Minutes

### October 18, 2021

**Present:** Anthony L. Evans, Mayor  
Joseph McLarney, Deputy Mayor  
Vincent Pascucci, Trustee  
Michael DeBarbieri, Trustee  
Francisco Morales, Trustee  
John Krist, DPW Supervisor  
Mark Crosson, Police Chief  
Oriana Osgood, Clerk  
Thomas Crosson, Treasurer

**Excused:** Benjamin Smith, Attorney

**Attendees:** Syd Evans  
Chad Caldwell  
Bob Fischer  
Holly Fischer  
Jon Chaffee  
Becky Johnstone  
Bob Johnstone  
Kip Morrow  
Cindy Wagner, Olean Times Herald

Meeting opened with the pledge to the flag at 6:00 p.m.

**MOTION:** was made to approve the minutes of the Board Meeting of September 20, 2021.

Joseph McLarney

2<sup>nd</sup>: Vincent Pascucci    **ALL AYES**

**MOTION:** to approve Abstract #005 Voucher #209 - #255 in the amount of \$75,034.85.

Francisco Morales

2<sup>nd</sup>: Joseph McLarney **ALL AYES**

**MOTION:** was made to approve the financial statement through September 30, 2021.

Michael DeBarbieri

2<sup>nd</sup>: Francisco Morales **ALL AYES**

**Mayor's Report -**

- Represented the Village at New York State Senate presentation of "Woman of Distinction." Award to Olean's Della Moore, Community Activist. Invited by Senator Borrello.
- Attended a General Code Meeting with Portville Committee. The local Committee is making great progress.
- Spent much of the day on Monday and Tuesday with Candace Balmer (Grant writer) from RCAP who is helping the Village with multiple applications for water and sewer improvements.
- Following a Saturday work session with Board member, Vincent Pascucci and DPW Supervisor, John Krist, a revised Rough Draft of Personnel Policies and Procedures has been forwarded to the Board for edit, redaction and review.
- Arbor Day was a great success! In spite of driving rain, there were 30 participants in attendance. Special Guest and NYS Urban Forestry Council member, Lori Brockelbank (who also completed our Village Tree survey about 10 years ago, which the current Board learned of today) was present and feels Portville is well on their way to becoming a Tree City, USA. After the ceremony, the Tree Survey binders were located.
- Fall Clean Up Day was today. No issues were reported.
- Village Staff transition continues with Kristen Harriger training Oriana Osgood, Clerk and Thomas Crosson, Treasurer. The Village Board has decided to bifurcate the Clerk position back to two positions due to coverage concerns. Due to an issue with one of the Bonds for the Sewer Plant (was written for water only and not water/sewer,) which will not cost the Village to correct. Kristen Harriger will be kept on until she can sign the new revised copy being completed by Barton & Loguidace attorneys.

- A request for Disc Golf in Pioneer Park or other locations has been made. Tony will reach out to the individuals asking and invite them to a board meeting to discuss further.
- Halloween trick or treating will be held Sunday, Oct. 31 from 6-8 p.m.
- Christmas in the Park will be held on 10/27 at 5 p.m. and will be small and abbreviated due to COVID concerns. Tim Hollamby will sing and Mr. & Mrs. Claus will assist in turning on the lights.
- Tim Hollamby inquired if he could hold a Christmas house decorating contest for the town/village of Portville. \$20 entry fee to benefit 'Colt 45' (Colt Matz, who is a student at PCS and fighting Leukemia at Oishei Children's Hospital in Buffalo.) Tim agreed to manage this event; Board agreed.

**Justice Report** – full report placed on file.

**Police Report** – full report placed on file.

- Police Chief Crosson returned to work full time on October 12, 2021.
- Patrolled for a total of 44 hours for the period between September 20<sup>th</sup> to October 16<sup>th</sup>.
- Issued 6 traffic tickets.
- Handled 8 calls for service, 3 Town and 5 Village.
- Patrols covered 2 football games on the 24<sup>th</sup> and 15<sup>th</sup> No issues.
- 1 Arrest was made for Aggravated Unlicensed Operation.
- Patrols Assisted at 4 Ambulance calls.
- Holsters, Lights have Arrived.
- New Pistols Have Not Arrived.
- worked Portville's Homecoming Football Game on Friday 24<sup>th</sup>. 7 PM vs. Allegany
- Chief Crosson attended the Chief of Police Association Meeting in Little Valley. Discussions range from new trends in policing to crimes that occur in our communities, new laws enacted/changed etc.
- Workplace Violence Training has been completed by all Officers.
- New Identifications are in the works and new Police Badges are ordered.

**DPW Report** -John Krist, DPW Supervisor mentioned that they are getting ready for Leaf Pick Up starting this week. The Village continues to borrow the leaf truck from Bolivar, per our Shared Services agreement.

- The salt box and wing plow have been installed on one of the trucks in preparation of winter, the DI (drain Boxes) have been cleaned to be free of leaves and they have continued with street sweeping.
- Work and maintenance continue at the Sewer Plant.
- Continue working with Barton & Loguidace regarding plant concerns.
- The Fire Dept moved their large shed that sat behind their building so DPW could access a manhole. They have been informed they can store it near the Fichtner Building, as it's taking up parking spots.
- There has been one bid on the Pine Street Property for \$1,000. It's assessed for \$20,000. By law, the Village must accept the best offer possible. Chad Caldwell stated that the property is not "buildable," as it was filled in years ago with a variety of "fill" dug from other locations. It was agreed that it would be advertised better, as there has only been a couple signs placed on the property. Chad felt that the Village has set a precedent on prior Village owned properties and the amount they were sold. Chad stated he is the single offer for Pine Street and as of this time, has no plans for the property. The Board will sit on this issue for now.

### **Old & New Business:**

- Kip Morrow, County Legislator attended the meeting and sharing that he's been working with the company, Armstrong to bring Broadband network to the Portville area. There are still areas that are not linked with Internet. Kip shared that he is working on obtaining County funding to help with the Sewer Plant upgrade. He also shared he's been working with residents Mike Milne and Preston Van Curen on creating more bicycle trails in the Portville area and surrounding communities.
- Jon Chaffee, of Olean, was invited to the meeting to discuss the NYS Opt In-Opt Out Marijuana Law, which must be done by 12/31/21. In general, residents may not be against allowing a marijuana dispensary in the Village but since the laws have yet to be constructed, opting out at this time may be best. Once a municipality opts in, they cannot opt out in the future and agree to all laws yet to be made. Opting out allows municipalities time for the laws to be created and can opt in at a later date. Further discussions will continue at the next board meeting and there may be a possibility of a public hearing on the issue.

- Bob Fischer, Codes Committee, reported the Committee met with Account Manager Todd Metcalfe and Attorney Claudia Zuch (our Editor) of General Codes, Inc. the continuation of reviewing the codes/laws/ordinances/etc. Good progress was reported and all Committee members have assignments.

**RESOLUTION #018-21 To reassign Clerk/ Treasurer Position of Village Office**

**WHEREAS**, the Village of Portville is hereby reassigning the position of Clerk Treasurer to two separate positions one of Clerk and one of Treasurer.

**BE IT RESOLVED**, The Village of Portville hereby approves the separation and issuance of the PT Village Clerk/Treasurer positions and the Village of Portville assigns the Clerk position to Oriana Osgood and Thomas A. Crosson as Village Treasurer.

Moved: Anthony L. Evans                      2<sup>nd</sup>: Joseph McLarney                      **ALL AYES**

Motion to Adjourn the meeting at 7:40 pm.

**Motion:** Joseph McClarney                      2<sup>nd</sup>: Michael DeBarbieri                      **ALL AYES**

**Next Board Meeting:** Monday, November 15, 2021 at 6:00 pm

Respectfully Submitted,  
Oriana Osgood, Clerk